

# BUC Board of Trustees

## Board of Trustees Minutes for August 17, 2015

**Present:** Lisa Demian, Penny Hackett-Evans, Jim Shettel, Marilyn Mast, Dick Cantley, Barbara Woolf, Bruce Webber, Eric Sargent, Dave Graham

**Absent:** Jack Lorey, John Hammer, Marilyn Kelly

**Guests:** Don Johnson, Barb Eschner (at 8:15)

### Call to Order

**Centering** – Penny’s reflection on a coaster found in Kathy’s office with the statement “What if the hokey pokey is what it’s all about?” – particularly the last verse about putting your whole self in, and out, as a metaphor for all our church work.

### 30 second check-in

### Recitation of Board Covenant:

Listen to each other with respect  
Support each other’s leadership  
Speak honestly for mutual understanding  
Respect confidentiality of the Board and minister

### Consent Agenda

1. **Minutes from July 20, 2015** meeting approved – Barbara/Dave
2. **Affirmation** of the e-mail vote taken to continue with a temporary budget until the Executive’s return from sabbatical. Motion made was “To support extension of the existing 2014-2015 budget spending authorization through September 2015, pending extension or revision at the September 2015 regular Board meeting” Unanimous approval.

### Monthly Reports

1. **Treasurer’s Report** – Sent via e-mail, details will follow when Kim R. returns. July’s budget figures are \$1K to the good. BUC’s FY 2014-2015 books will be closed by August 31. [Note from Dick Cantley: Kim Ruiz now might not return until August 27<sup>th</sup>, so closing the books might not be until the week of August 31.] A financial review of our books and procedures will take place in Nov.
2. We need to develop a process for following up with pledges, both to the capital campaign and for operating pledges. Does the UUA have models? Jim Shettel is looking at new web-based software to replace “Church Windows” and will be attending (along with Kim Ruiz and Lisa Crawford) a workshop in September.
3. **Interim Executive’s Report** – Jim e-mailed us his written report on developments in our Ends areas of Worship and Stewardship.
  1. Sound system enhancements for the Sanctuary are under way, with September installation likely. Full funding will come from the MAMA’s coffeehouse balances.

2. "Adopt-a-spot" projects are still going strong with over 25 congregants participating.
3. New social hall chairs are being evaluated and Aesthetics Review team (Barb Eschner, Teresa Honnold and Frank Arvan) is participating in the selection.
4. **Minister's Report** – Penny reported on
  1. Worship – next year's monthly themes will focus on the 7 UU principles. In October we will experiment with a single service each Sunday plus two additional non-Sunday services during the month.
  2. Program Council's first meeting was last week. Each chair was asked the name the ministry that their group is responsible for. Creative responses led to focused brainstorming on ways various programs might collaborate.
  3. Adult enrichment will have facilitator training for Chalice circles; Penny will be focusing on activities and groups for new members along with the Membership Committee; an all-church retreat is being planned; we will rally for GA attendance in Columbus in 2016; and she is considering offering a building your own theology and/or sermon-writing seminar(s).
  4. Art Committee is being revamped to have a stronger connection with the church as a whole. Joe Sim, the current chair of the committee is open to these ideas.

**THANKS TO PENNY AND JIM FROM THE BOARD FOR THEIR SERVICE DURING KATHY'S SABBATICAL**

5. **Monitoring: Ends Policy #7: Communication and Support to the Board** –We think we are in compliance with all eleven statements.

**Generative/Reflective – Transparency and trust – How does our way of being support what we do?**

- We can be more present in the community: attending coffee hour, having a Board table, a Board box, being open to comments, publishing information
- Board name tags so folks know who to talk to with their concerns
- Be patient, be tender with people who find change difficult
- Give early and ample publicity to the October change in services
- The message from Board members should be consistent: "here's what we know' here's where we are now"
- Website could/should include regular updates along the line of what has happened today/this week/this month.

**Board Business:**

1. **CDPC Report** – Dick e-mailed his report. Highlights are:
  1. Construction manager is working with architect and CDPC on "add and delete" design alternatives to meet as many design solutions as possible, within budget.
  2. Architect, with help from Frank Arvan, has devised a plan to create a gently sloping floor (vs. a ramp) from the entry to the Pavilion. When cost-related decisions about the design are completed, inFORM will begin work on finish choices
2. Barb Eschner has been working with members of the CDPC (Pam Graham, Sharon Kirschner and Karen Stankye) to develop a communication plan for the campus development effort.  
Plan includes both small scale and large scale communications.

The BUC website will have one area where all CDPC information will be posted. Some messages will have individual "bylined" authors and intent is to add brief recorded interviews with individual members of CDPC as to what they are working on. Questions will be consolidated on the website to spark more of them and encourage input. Most important part of the message is that the program/project will facilitate change for how we ARE in the building. It is not just new space. A goal of the communication plan is to support member engagement, where people want to "stay, serve and say" (good things about BUC).

CDPC will be the first audience for all messages. Barb suggests that thanks from Board members, one-on-one, can be a rejuvenator for folks who have been working intensely for a few years now.

This communication plan, as it develops, could help generate the message for our advertising on NPR (funds being collected)  
Party for CDPC?

**3. Stewardship report**

Eric reported that follow-through is now being addressed. A reminder card (in an envelope) will be mailed. Eric is willing to make an announcement this Sunday (8/23). Question arises: WHO is to do calls to individuals who are behind on their payments? Consensus that it is the executive function to resolve how to do this

**4. New member dinner – September 12.** Barbara has been conferring with Pam McAlpin and suggests a light-hearted skit to be performed by Board members. This will be a potluck. Dick will give a brief report on our campus development project. There will be chocolate cake for Eric's birthday.

**5. Volunteer of the Month – Pat Schwing** for the month of September. Penny will inform her.

**Visitor comments/questions?** None at this time.

**Meeting adjourned at 8:50 pm**

**Executive Session then began**

**Respectfully submitted, Marilyn Mast, Secretary**